

## Sherman & Ruth Weiss Community Library Board Meeting Minutes, December 13, 2022

### DRAFT

The meeting was called to order at 5:15 by President Karen Duffy.

#### **Members Present:**

Molly Lank-Jones  
Katie Pritchett  
Karen Duffy  
Jesse Boettcher  
Ray Moeller  
Ann Schleeter  
Matt Ostrander

#### **Absent, excused:**

Donna Yackel  
Linda Hand  
Kathy McCoy

#### **Public Comments:**

There were no public comments.

#### **Approval of Minutes:**

A motion was made by Mr. Moeller, seconded by Mr. Ostrander, to approve the November regular meeting minutes. The motion carried on a unanimous voice vote.

#### **Treasurer's Report:**

There was no treasurer's report, due to the absence of the treasurer.

#### **Bills and Vouchers:**

A motion was made by Mr. Ostrander, seconded by Mrs. Schleeter, to approve the November bills and vouchers. The motion carried on a unanimous voice vote.

#### **Director's Report:**

- Ms. Lank-Jones touched on some of the highlights in her printed Director's Report, including the recent Wisconsin Library Association conference, which she and Ann Larson attended..

#### **Committee Report:**

- **Nature Park**—Mr. Ostrander stated that after the meeting, he and Mr. Boettcher would remove two benches from the park that are in need of attention. Over the winter, Mr. Ostrander will refurbish them and use one as a template to build a new bench.

#### **Old Business:**

- Ms. Lank-Jones reported on the results of the October and November budget meetings of the Sawyer County Board. The library's funding allotment from the County for 2023 will be \$200,000, which is \$10,000 less than 2022, but the same as 2021. Much background information was shared regarding the library's financial history and the budget process.
- Minor changes to the library board's by-laws were discussed. Mrs. Duffy pointed out that, since trustees had not had the requisite time to examine the proposed changes, we could not vote on them at this meeting. That vote will be held at the January meeting.
- Discussion of the library's Strategic Plan was tabled. Ms. Lank-Jones, Mrs. Schleeter, and Mr. Ostrander will meet within the next week to finalize that plan.
- Discussion of Wisconsin Retirement System enrollment options was tabled, due to the absence of the treasurer.

**New Business:**

- President Karen Duffy resigned from the board, effective after tonight's meeting. Vice-president Schleeter will function as president in the interim before election of a new president, which will occur at the January meeting. The board is very grateful for President Duffy's service to the library and wishes her well.
- The user agreement for Wifi hotspots, which the library just began lending, was presented to the board for approval. After discussion, a motion to approve the agreement was made by Mr. Boettcher, seconded by Mr. Ostrander, and approved on a unanimous voice vote.
- The annual NWLS Membership Agreement was discussed. President Duffy will sign it, and after Ms. Lank-Jones verifies with NWLS that our library is in compliance with Article 4 (regarding the board's "control of the expenditures of all monies collected, donated, or appropriated for the library fund"), the Agreement will be sent to NWLS.

The Revenues/Expenditures reports for October and November were presented and discussed.

The next regular meeting of the board will be at 5:15 p.m. on Tuesday, January 10, in the Community Meeting Room of the library.

**Motion to End the Meeting:**

At 6:36 a motion to adjourn the meeting was made by Mrs. Schleeter, seconded by Mr. Moeller, and approved on a unanimous voice vote.

Submitted by Matt Ostrander, Secretary.