

Sherman & Ruth Weiss Community Library Board Meeting Minutes, July 12, 2022

DRAFT

The meeting was called to order at 5:15 by President Karen Duffy.

Members Present:

Molly Lank-Jones
Katie Pritchett
Donna Yackel
Karen Duffy
Kathy McCoy
Jesse Boettcher
Ray Moeller
Linda Hand
Ann Schleeter
Matt Ostrander

Public Comments:

There were no public comments.

Approval of Minutes:

A motion was made by Mr. Moeller, seconded by Mr. Ostrander, to approve the June regular meeting minutes. The motion carried on a unanimous voice vote.

Treasurer's Report:

Ms. McCoy stated that there were no changes to report in our accounts. A full report will be made at the August meeting.

Bills and Vouchers:

A motion was made by Ms. Schleeter, seconded by Mr. Ostrander, to approve the June bills and vouchers. The motion carried on a unanimous voice vote.

Director's Report:

- Ms. Lank-Jones touched on some of the highlights in her printed Director's Report, including the Author Talk with Kristine Ochu on 7/13 and the outdoor movie on 7/19.
- Work on the children's patio drainage issues is paused until John McCue can remove the stump. After that, Terry Moncel and Matt Ostrander will remove the remaining bushes and regrade the soil and rocks.

Committee Report:

- **Grounds**—Ms. McCoy and Mr. Ostrander walked the Nature Trail after the meeting and noted work that needs to be done with brush mower, chain saw, and trimmer. Ms. McCoy will do any needed brush mowing, and Mr. Ostrander will cut back limbs that hang into the trail.

Old Business:

- A facilities and grounds use form is being developed, to accompany the existing form for use of the meeting room. The board agreed that two forms (one for outside the building, and one for inside) are needed, but one calendar should keep track of all facilities use.

- The art display wall over the computers has been repaired and repainted. It looks nice.
- Ms. Lank-Jones and Mr. Ostrander will work together on a request for bids to replace the ceiling tiles. They will also draft a Call for Bids for the patching, painting, and possible sealcoating of the parking lot.

New Business:

- The electrical fireplace in the adult reading area has been replaced, except for one metal piece that is on order.
- New US and Wisconsin flags have been ordered, including an extra US flag (so that we are not caught with our flag in poor condition). Mr. Boettcher noted that currently, the Wisconsin flag is larger than the US flag, and that should not be the case.
- Ms. Lank-Jones reported that all Act 420 invoices have been completed and sent out.
- The board discussed the process of enrolling those library employees who desire it in the Wisconsin Retirement System. There is a Resolution form to be submitted to the WRS by November 15, and that form is irrevocable after that date. Ms. Lank-Jones, Ms. McCoy, and Ms. Duffy will meet with representatives of the city to see if library employees can be covered under the city's existing agreement with the WRS.
- The new butterfly wings for the children's patio wall are completed. Mr. Ostrander will mount them to the wall.
- The city's insurance requires that the roofs of both the library and the garage be replaced, due to hail damage. Ms. McCoy suggested that the city should handle the bidding process for that job.
- The issue of what flags will be flown at the library was tabled until the August meeting.
- June Revenue and Expense Reports from the city were reviewed.

Ms. Duffy announced that the next regular meeting of the board will be at 5:15 p.m. on Tuesday, August 9th, in the Community Meeting Room of the library.

Motion to End the Meeting:

At 6:12 a motion to adjourn the meeting was made by Ms. Pritchett, seconded by Mr. Moeller, and approved on a unanimous voice vote.

Submitted by Matt Ostrander, Secretary.