

Sherman & Ruth Weiss Community Library Board of Trustees

Meeting Minutes June 8, 2021

The meeting was called to order at 4:35 pm by President Karen Duffy.

Members Present:

Molly Lank-Jones, Karen Duffy, Kathy McCoy, Bruce Paulsen, Dave Eckstrom, Ray Moeller, Katie Pritchett-virtual, Linda Hand

Members Absent:

Ann Schleeter-excused

Approval of Minutes: A motion by Dave Erickson, seconded by Ray Moeller to approve the May meeting minutes. Motion carried by unanimous voice vote.

Treasurer's Report:

The Treasurer, Kathy McCoy provided the Treasurer's Report. The consensus was there was no reason to look for higher interest earning investments at this time.

Bills and Vouchers:

A motion by Ray Moeller, seconded by Dave Erickson to approve the May bills and vouchers. Motion carried by unanimous voice vote.

Director's Report:

Molly Lank-Jones gave the Director's report. Of note:

- Libraries are required to promote Job Center Resources. Notices have been placed on the library website and Facebook page.
- Emergency Connectivity Funds are available to help patrons to obtain Hotspots or laptops. Molly will look into the program and make recommendations on how to implement the program.

Committee Reports:

Kathy McCoy reported that because of work requirements, she does not have time to coordinate the nature trail upgrades. The consensus was to have the gravel piled in three strategic locations along the trail, work on securing volunteer skid steers and pick a date for a volunteer work effort. Kathy McCoy will give Molly a copy of the volunteer form the Town of Round Lake uses.

Old Business:

- The dry fire protection system is down for repairs. The wet fire protection system is working fine.
- Books Pollinate the Mind sculpture: Tree and brush removal will begin.
- Library Pandemic Policy: Motion by Linda Hand, seconded by Dave Erickson that patrons who have been vaccinated and the proper waiting period has expired, will not be required to wear masks. For all others it will be recommended masks be worn. Motion carried by unanimous voice vote.
- New website: Improvements continue to be made, should go live in two weeks.
- Molly will contact Ann Schleeter to get the names of those Ann thinks will make good board members.

New Business:

- Revenue and Expense Report: The City of Hayward revenue and expense reports were discussed.

Motion to End the Meeting: A motion to end the meeting by Ray Moeller, seconded by Bruce Paulsen. Motion carried by unanimous voice vote.

Future Items:

- Molly will provide the ad hoc salary committee copies of job descriptions. Molly will get information about comparable wages for libraries our size in our area. Time is of the essence if wage increases are to be

included in the 2022 funding request due the County in July. The job descriptions are done. Molly is waiting for information from our library system on wages for like libraries.

- Molly to update the library volunteer form based on sample of Town of Round Lake form to be forwarded by Kathy McCoy.
- Molly to contact Ann Schleeter about a potential new board member.
- Molly to bring forward a recommendation on the library's participation in the Emergency Connectivity Funds opportunity.

Submitted by:

Bruce Paulsen, Secretary